



DEPARTMENT OF THE ARMY
U.S. ARMY MANEUVER SUPPORT CENTER AND FORT LEONARD WOOD
320 MANSCEN LOOP STE 316
FORT LEONARD WOOD, MISSOURI 65473-8929

REPLY TO
ATTENTION OF

09 SEP 2005

ATZT-PTM

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy # 66-05, Weapons Immersion Initiative

1. REFERENCES.

- a. AR 190-11, Physical Security of Arms, Ammunition, and Explosives, w/change 1, 12 February 1998.
- b. AR 190-13, Army Physical Security Program, 30 September 1993.
- c. AR 190-51, Security of Unclassified Army Property (Sensitive and Non-sensitive), 30 September 2003.
- d. AR 710-2, Supply Policy Below the National Level, 25 February 2004.
- e. AR 735-11-2, Reporting Supply Discrepancies, 6 August 2001.
- f. DA PAM 190-51, Risk Analysis for Army Property, 30 September 1993.
- g. DA PAM 710-2-1, Using Unit Supply System (Manual Procedures), 31 December 1997.
- h. TRADOC Policy on Weapons Immersion Training- Security of Weapons, Weapons Components, and Munitions, 13 April 2005.
- i. FY 05 Basic Combat Training Program of Instruction and the TRADOC Commanders Safety VTC.
- j. FLW Command Policy #66-05, Weapons Immersion Initiative, 13 June 2005.

2. PURPOSE. To establish policy and guidelines for implementing the Weapons Immersion Program and the associated security of AA&E requirements on Fort Leonard Wood.

3. GENERAL. This policy is effective for all BCT, AIT, and OSUT units. My intent with the Weapons Immersion Program is to place individual weapons in the hands of our Initial Entry Training Soldiers as early as possible. I expect unit commanders to make that decision for each training cycle. This program will further develop Warrior Ethos and result in better trained, competent Soldiers who are confident in handling their individual weapons.

ATZT-PTM

SUBJECT: Command Policy #66-05, Weapons Immersion Initiative

4. POLICY/PROCEDURES.

a. Commanders will ensure compliance with the TRADOC and FLW policies on Weapons Immersion in the development of unit SOPs.

b. Commanders at every level must be personally involved with this program to ensure appropriate reporting measures are in place and that all required physical security requirements are met in order to properly execute this program.

c. Units will determine the specifics to this program; however, the goal of the initiative is that Soldiers receive maximized exposure to the weapon.

d. The only exceptions to this policy are as follows:

(1) Soldiers will not take weapons off the installation.

(2) Soldiers will not take weapons to sick call, other appointments, or when assigned to post detail.

(3) Soldiers will not take weapons to any medical or dental facility, any post chapels, any post exchange/shoppette outside of the BDE areas, post clubs, or any recreational facilities/activities.

1. Buildings 835, 639, 744, and 1026 are the only shoppettes to which Soldiers may take weapons.

2. Before entering BDE area shoppettes 835, 639, 744, or 1026, weapons must be cleared of all ammunition and magazines removed.

(4) Soldiers being evaluated for possible mental illness will not be issued a weapon.

(5) All other exceptions require a Battalion Commander's approval.

e. Both expended and unexpended ball ammunition used for training purposes are forbidden in the company area, platoon bays, or in the possession of cadre or Soldiers outside the designated training area.

f. Weapons clearing on the installation will be conducted in one of the three procedures listed below based on the weapon type.

M-16/M-4

(1) Orient weapon into clearing barrel.

(2) Remove magazine from weapon.

ATZT-PTM

SUBJECT: Command Policy #66-05, Weapons Immersion Initiative

- (3) Attempt to put weapon on Safe.
- (4) Lock bolt to rear, place weapon on Safe.
- (5) Inspect receiver and chamber to ensure no ammunition is present.
- (6) With NO ammunition, let the bolt go forward.
- (7) Aim into barrel, rotate selector switch to Semi, pull trigger.
- (8) Charge weapon one time.
- (9) Place weapon on Safe, move out.

M-203

- (1) Orient weapon into clearing barrel.
- (2) Clear M16/M4.
- (3) Place grenade launcher on Safe.
- (4) Open the launcher, remove the grenade round, and store the ammunition.
- (5) Close the launcher.
- (6) Place the weapon on Safe, move out.

M-240B/M-249

- (1) Orient weapon into clearing barrel.
- (2) Remove the rounds from the feed tray and store the ammunition.
- (3) Lock the bolt to the rear.
- (4) Place the weapon on Safe.
- (5) Observe the chamber to ensure no round is chambered.
- (6) Place the weapon on Fire.
- (7) Let the bolt slide forward.
- (8) Orient weapon into clearing barrel.
- (9) Squeeze the trigger.

ATZT-PTM

SUBJECT: Command Policy #66-05, Weapons Immersion Initiative

(10) Place the weapon on Safe, move out.

g. The following procedures will be utilized during range operations on FLW.

(1) Chamber plugs will no longer be utilized.

(2) Clearing barrels will be placed at each range drop-off/pick-up site. Clearing barrels will be utilized when arriving, and prior to departing, IAW with the clearing procedures prescribed above.

(3) Soldiers will carry their weapons at the low ready when moving on ranges unless they are on the firing line. Weapons will be oriented up and down range while on range firing lines.

h. Commanders will:

(1) Conduct a risk analysis and a vulnerability assessment before weapons are issued to Soldiers, and will review and validate them at the beginning of each training cycle.

(2) Ensure the risks posed by insider personnel, criminals, or terrorists are acceptable and that reasonable measures are in place to mitigate identified vulnerability.

(3) Establish a system of supervisory checks to ensure all personnel comply with security procedures.

(4) Ensure barracks are designated and posted as restricted areas IAW AR 190-13, Chapter 6, para 6-3.

(5) Ensure access control to barracks and platoon bays by unauthorized persons is strictly enforced.

(6) Ensure appropriate physical security measures are established to mitigate risks. These may include such measures as locked doors, active patrolling by fireguards, Charge of Quarters (CQ) and/or Staff Duty NCO (SDNCO), additional lighting at entry points, and the trimming of trees and shrubbery.

(7) Ensure procedures are in place for when a weapon needs to be removed from the Soldier's positive control for emergency situations; i.e., Soldier is transported to the hospital.

ATZT-PTM

SUBJECT: Command Policy #66-05, Weapons Immersion Initiative

i. Weapons Issue Procedures.

(1) The unit armorer must keep a current Master Authorization List (MAL). The MAL will contain the names and platoon of the Soldiers for whom issue is authorized and the number of the equipment receipts. Before a weapon is issued, the armorer must check each soldier's DA Form 3749, Equipment Receipt (Weapons Card), with the MAL to make sure there is no unauthorized issue of weapons.

(2) When individually assigned weapons are issued for 24 hours or less, only the turn-in of DA Form 3749 is required.

(3) When individually assigned weapons are issued for periods over 24 hours, the Soldier must turn in the DA Form 3749 for the weapon to the armorer. The Soldier will also make an entry on a weapon control sheet (FLW Form 1693) that contains the date of issue. The Soldier will enter in black ink the nomenclature and serial number of the weapon, the time of issue and his or her signature as it appears on the DA Form 3749.

(4) When the weapon is returned to the arms room, the armorer will close out the entry on the FLW Form 1693 by entering a date and time of the turn-in and the armorer will place his initials on the control sheet indicating receipt of the weapon into the arms room. The control sheet will remain on file until the completion of the next monthly sensitive item inventory.

(5) When other than individually assigned weapons are issued, DA Form 2062 will be used and entries will be made on FLW Form 1693 by the Soldier receiving the weapon(s).

(6) Ensure all Soldiers have received a Physical Security of AA&E briefing prior to being issued a weapon and have signed FLW Form 97.

j. Security Procedures.

(1) The individual Soldier is always responsible for securing the weapon while it is entrusted in his/her care and outside the unit arms room.

(2) The weapon issued for training or operational purposes will be carried on the person to whom it was issued at all times or it will be properly safeguarded and secured; i.e., period of personal hygiene.

(3) The individually assigned weapon may be secured with the Soldier's battle buddy or other responsible person for a short period of time (Short period of time is defined as one hour or less).

(4) If a Soldier must be separated from his or her weapon for an extended period of time, the weapon will be returned to the unit arms room (Extended period of time is defined as over one hour).

ATZT-PTM

SUBJECT: Command Policy #66-05, Weapons Immersion Initiative

(5) When the Soldier is issued his or her weapon for a period of 24 hours or longer, the following will be accomplished:

(a) The Soldier may be issued a cable lock at the time the weapon is issued.

(b) If a cable lock is used, at the end of the training day the weapon will be secured to the bunk with the cable lock issued to the Soldier. The cable lock will run through the magazine well and ejection port and be attached to the end of the bunk in such a manner that will allow the weapon to be viewed by the fireguards and CQ. This does not relieve the Soldier of his or her responsibility for the safeguard and security of the weapon.

(c) On-coming and out-going fireguards will conduct a joint inventory of weapons and document the inventory on the DA Form 1594 maintained by the fireguard.

(d) The CQ and SDNCO will conduct an inventory of weapons periodically and document the inventory on the DA Form 1594 maintained by the CQ or SDNCO. Each commander, as noted in the unit SOP, will determine the frequency of these inventories.

(e) Fireguards will have a positive means of contacting the Charge of Quarters or the military police.

(6) AA&E will not be stored in security containers containing classified materials IAW AR 190-11.

k. Keys and Lock Control.

(1) Keys and locks used to secure weapons racks, when used, will be controlled IAW AR 190-11, Chapter 3, and AR 190-51, Appendix D.

(2) Cable locks will be controlled as accountable items.

l. Inventories and Physical Counts of Weapons:

(1) Monthly serial number inventories will be conducted IAW AR 190-11.

(2) Physical counts of weapons and blank ammunition will be conducted at least twice a day and reported to the unit's higher headquarters.

ATZT-PTM

SUBJECT: Command Policy #66-05, Weapons Immersion Initiative

m. Incidents of lost, stolen or missing weapons. IAW AR 190-11, para 2-9, Commanders or their designated representatives having direct responsibility for AA&E that is discovered to be lost, stolen or missing will:

(1) Cease training.

(2) Notify the Provost Marshal's Office at 596-6141 as soon as the incident is discovered. The notice will be as complete as possible, but will not be delayed because of incomplete data.

(3) When AA&E is reported lost, the Provost Marshal's Office will conduct a preliminary investigation to determine criminality.

(4) A Category 2 Serious Incident Report (SIR) will be initiated within 24 hours of a reported lost, stolen or missing weapon.

n. Military Police will increase the frequency of patrolling IET barracks during the hours of darkness.

o. The Directorate of Emergency Services' Physical Security section will conduct periodic unannounced inspections to ensure compliance with all security measures.

5. This policy supersedes Policy Letter 66-05 dated 13 June 2005.

6. PROPONENCY. I will include further guidance concerning this program in my Command Training Guidance. I want each brigade to update me on their progress for implementing and sustaining this program during SATBs. The proponent for this policy is the G3/DPTM.



RANDAL R. CASTRO
Major General, USA
Commanding

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